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Mission Statement

Greenville Christian School strives to provide an environment that focuses on spiritual development, academic excellence, and athletic integrity in order to empower students to impact their society for Christ.

Vision Statement

Greenville Christian School stands as a lighthouse to those seeking a Christ-centered place of excellence with a loving and caring environment where students can launch into adult life equipped with the character and skills to navigate successfully for God's service.

Statement of Faith

1. We believe the Bible to be the inspired, infallible, inerrant, and authoritative Word of God. (2 Timothy 3:16-17; 2 Peter 1:19-21)
2. We believe there is one God, eternally existent in three persons: Father, Son and Holy Spirit. (Exodus 20:2-3; Deuteronomy 6:4; Revelation 4:11; Matthew 28:19)
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father and in His personal return in power and glory. (Isaiah 7:14; Matthew 1:18-25; 1 John 5:20; 1 Corinthians 15:3-4; 1 Timothy 2:5; Revelation 3:21)
4. We believe that salvation is neither deserved nor earned, but that it is a gift of God, given in mercy upon those who accept it by faith. (Ephesians 2:8-9; Hebrews 2:14-17)
5. We believe in the present ministry of the Holy Spirit by indwelling the Christian, enabling him to live a godly life. (Romans 8:13-14; 1 Corinthians 3:16, 6:19-20; Ephesians 4:30, 5:8)
6. We believe in the biblical account of creation and reject naturalistic and theistic evolution. (Genesis 1:1, 26-27, 2:7; Colossians 1:16-17)
7. We believe in a literal heaven (the eternal resurrection for those who are saved) and a literal hell (the eternal damnation for those who are lost). (1 Thessalonians 4:13; Revelation 20:11-15)
8. We deny that a biblically based curriculum results in an inferior education.

Values Statement

As Greenville Christian School endeavors to fulfill its mission and realize its vision, our ministry is characterized by the following commitments:

1. We will strive to lead each student into a personal relationship with Jesus Christ.
2. We will maintain a rigorous process of the integration of faith and learning in all academic disciplines.
3. We will strive to employ a Christian administration and faculty who model Christ in teaching and leading.
4. We will require and maintain high academic standards.
5. We will exhibit love, justice, humility, and service within the school community, which includes the school board, administration, faculty, support staff, students, parents, and the larger community.
6. We will teach students how to process information and how to think in the context of a biblical worldview.
7. We will present the teaching of the Bible as a core subject that is essential to the academic curriculum.
8. We will insure the Biblical integration of every planned learning experience because it is crucial to effective Christian schooling.
9. We will commit to a school plan for continuous improvement, which involves consistent evaluation and assessment.
10. We will emphasize as a priority to our students that Christians must live honestly and responsibly.
11. We will commit to building the strongest possible relationships with our school families, with the churches to which they belong, and with the community in which we live.

Statement on Human Sexuality and Marriage

Greenville Christian School is guided by a long-standing traditional, biblical worldview which reflects the understanding that human sexuality is a gift from God, and that: sex assigned at birth is a person's God-given, objective gender, whether or not it differs from their internal sense of "gender identity" (Genesis 1:27; Leviticus 18:22; Matthew 19:4; Romans 1:26-27; 1 Corinthians 6:9-10); sexual relations are for the purpose of the procreation of human life and the uniting and strengthening of the marital bond in self-giving love, purposes that are to be achieved solely through heterosexual relationships in marriage (Genesis 1:28; 2:24; Exodus 20:14; Proverbs 5:15-23; Matthew 19:5; 1 Corinthians 6:12-20, 7:2-5; 1 Thessalonians 4:3). Misuses of God's gift of human sexuality will be understood to include, but not be limited to gender expression inconsistent with sex assigned at birth (transgender), gender transition, sexual abuse, sexual harassment, sexual assault, heterosexual misconduct, homosexual conduct, or possession of pornographic materials. In addition, Greenville Christian School considers indiscreet public display of affection as inappropriate behavior. Employees and students at Greenville Christian School are expected to conduct themselves at all times in accordance with the highest standards of Christian morality. It is particularly important to Greenville Christian School that high standards of sexual morality be observed among its employees and students. Toward this end, Greenville Christian School may subject to disciplinary action, any employee or student who engages in or encourages: 1. Gender expression inconsistent with sex assigned at birth; 2. Gender transition; 3. Sexual relations with a person other than his/her spouse; 4. Sexual relations with a person of the same sex; 5. Touching, caressing, and other physical conduct of a sexual nature with a person of the same sex; 6. Touching, caressing, and other physical conduct of a sexual nature with a person of the opposite sex that is inappropriate to the time and place in which it occurs. Disciplinary action may include termination or dismissal.

Christian World View Statement

A sign on the building does not make a Christian school. Jesus is not in the bricks and mortar; He is in the hearts of believers. We will strive to have a Christian school by having born again, committed, spiritually mature teachers in every classroom. The teachers and faculty employed at GCS will be passionate about instilling the school's vision into the students and will support, encourage, nurture, empower and love the student body. Because a Bible class or Bible curriculum does not make a school Christian, GCS will strive to have a teacher in every classroom that can teach from their personal relationship with Christ and make practical application of Scripture in all subjects and situations.

Brief History Statement

Greenville Christian School was formulated in the minds of concerned Christian parents of Christ Wesleyan Methodist Church and opened its doors in August 1969. The school's first location was at the Greenville hotel with thirty-seven students in grades one through nine. The school then grew to house students in grade 6-12 at its current location. Students in grades K4-5 were housed at the Christ Wesleyan Methodist Church which now is owned by Covenant Presbyterian Church. In the early 70's Christ Wesleyan gave the school to the parents of the students and all grades became housed at the current location.

Discrimination Policy

Greenville Christian School is committed to equal opportunity and fair and equitable treatment for all without regard to race, color, national origin, sex, religion, age, political affiliation or marital status. To the extent that the Statement of Faith is or shall be determined offensive to any person, entity, organization or group, the corporation may discriminate to the extent such discrimination fosters and promotes the Christian, charitable and moral purposes and beliefs as set forth herein and in the corporation's organizational documents. No such discrimination shall be due to race, color, or national origin.

The School's Expectations of Parents / Guardians

The Board, Administration, Faculty and Staff of Greenville Christian School expect the following from each parent and/or guardian:

- To assume your responsibility of being the primary educator in fulfillment of your God-given role (Deuteronomy 11:18-20).
- To accept the responsibility of partnering with the GCS staff to develop your child's God-given spiritual, physical, mental, social and artistic gifts to his/her fullest potential.
- To pray for your child and GCS, including the faculty, staff and board.
- To support the GCS Mission, Vision, Faith, and Values Statements.
- To understand the role of the School Board as a policy governing body not responsible for the daily operation of the school.
- To communicate your constructive ideas and suggestions regarding policy to the GCS Board to better enable them to properly function as representatives of the parents of the school.
- To attend all conferences or meetings with the teacher(s) in order to facilitate a unity of purpose with regard to your child's education.
- To actively participate in school activities, functions, fund-raising, PTO meetings, and corporate meetings.
- To apply your God-given talents to enrich your child's school experience through assisting and participating in the classroom or school-wide activities.
- To support the discipline policy in a united effort to develop your child's character, with the goal of producing self-control and self-discipline.
- To support the attendance policy by seeing that your child attends regularly, arrives on time, stays for the full instructional day, and is prepared to learn.
- To support the homework policy and create a productive study environment in your home which will allow your child to study and effectively complete assignments.
- To instill Godly attitudes in your child at home and hold your child accountable for the attitudes and behavior that he displays at school.
- To support the personal appearance standards by developing a perspective in your child regarding his/her appearance which is modest and honoring to the Lord, and to monitor his/her appearance before he leaves your home each morning.
- To follow the Matthew 18 principle and other biblical guidelines to resolve differences and misunderstandings.

Greenville Christian School
School Calendar 2023-2024

August	2-3	Teachers' Workdays/Professional Development	8:00-12:00/1:00-3:00
	4	1 st <u>Half day</u> of school for K3 - Gr. 12	7:50 – 11:30
	7	1 st Full day of school for K3 – Gr. 12	7:50 – 3:00
	8	Meet the Saints/Open House	6:00 – 8:00
September	4	Labor Day Holiday	no school
	6	Q1 Progress Reports Issued	
October	6	End of Q1	(45 days)
	9	Columbus Day Holiday	no school
	11	Q1 Report Cards Issued	
November	8	Q2 Progress Reports Issued	
	20-24	Thanksgiving Holidays	no school
December	1	MAIS Teacher's Meetings	no school
	13-15	1 st Semester Exams Gr. 7-12/End of Q2 & 1 st Semester	(44 days)
	18- Jan 2	Christmas Holidays	no school
January	3	Begin 2 nd Semester	
	4	1 st Semester Report Cards Issued	
	15	Martin Luther King Holiday	no school
	31	Q3 Progress Reports Issued	
February	19	Presidents' Day Holiday	no school
March	1	End of Q3	(41 days)
	1	Inclement Weather Day (if needed)	
	6	Q3 Report Cards Issued	
	11-15	Spring Break	no school
	29- April 1	Easter Holidays	no school
April	10	Q4 Progress Reports Issued	
	19	Inclement Weather Day (if needed)	
	22-24	Senior Exams	
	26	Senior Awards Day	10:00
May	3	Inclement Weather Day (if needed)	
	9	Baccalaureate	6:00 p.m.
	10	Commencement	6:00 p.m.
	13	Awards Day for Gr. 7-11	6:00 p.m.
	13	K5 Graduation & Elementary Awards	8:00 a.m.
	14-16	2 nd Semester Exams Gr. 7-12	8:00 – 11:30
	17	Make-up Exam Day	8:00-11:30
	17	End of Q4, 2 nd Semester & Year	(44 days) 178 Total Days

Re-Admissions Policies

- **Procedure for Re-enrollment:**

Parents wishing to re-enroll their student(s) will be asked to follow the procedures listed below:

1. Submit a completed enrollment packet.
2. Submit the non-refundable \$150 registration fee.
3. Read, sign, and submit the handbook page, corporal punishment page, internet directory information policy page, and student internet usage contract.
4. Attend a required meeting with the Head of School / Principal.

Admissions Policies

- **Procedure for Enrollment:**

Interested parents will be asked to follow the procedures listed below in order to enroll their children at any grade level at GCS. The student cannot be accepted until the application process is completed and the interview takes place. **No student has a right to acceptance. To attend GCS is a privilege, not a right.**

1. Submit a completed enrollment packet.
2. Submit the non-refundable \$150 registration fee.
3. Submit a copy of the final/current report card from previous school year or copy of the final/current transcript from the previous year.
4. Submit a copy of the final/current attendance record.
5. Submit a copy of the final/current discipline record.
6. Submit a birth certificate.
7. Submit a Social Security Card.
8. Submit an up to date Form 121 Immunization Record.
9. Read, sign, and submit the handbook page, corporal punishment page, internet directory information policy page, and student internet usage contract.
10. Attend a required meeting with the Head of School.

- **Student Withdrawal (including dismissal)**

Students are considered enrolled for the entire school year; therefore, budgets and teacher contracts are set accordingly. The early withdrawal of student(s) creates an opening, which GCS may not be able to fill with a viable candidate. Student(s) who withdraw anytime between July 1, 2023, and May 31, 2024, will be assessed a \$500.00 Withdrawal Fee, unless withdrawal is due to circumstances beyond family control. The Head of School will determine if such circumstances apply. In addition, the full month's tuition is due for any month in which the student(s) attends school one day. All fees are due in full and are non-refundable. Official transcripts, report cards, and records cannot be released or sent to other schools with an outstanding balance remaining at GCS.

- **Tuition Refund Policy**

Greenville Christian does not refund tuition.

- **Re-Admission**

Any student dismissed from GCS will not be allowed to apply for re-admission for at least eighteen weeks to thirty-six weeks. Requests for re-admission should be made in writing to the Head of School. GCS reserves the right to deny re-admission.

- **Continued Enrollment:**

GCS reserves the right to deny continued enrollment to any student whose actions demonstrate that it is not in the best interest to allow reenrollment. Students who have demonstrated a lack of interest in being at GCS (through demerits, progress reports, and poor attitude, etc.) will be interviewed by the Head of School. A poor attitude may be reflected through a lack of compliance with the dress code, response to discipline, respect for authority, etc. After the student's interview with the Head of School, a conference with parents will be scheduled. Students may be placed on disciplinary probation with enrollment for the following year until a review of the student's progress has been evaluated.

Students' tuition must be up to date in order to apply for re-application for the following school year.

Financial Policies

- **Force Majeure**

Should events beyond the control of the School, including, but not limited to, any fire, act of God, hurricane, tornado, flood, extreme inclement weather, explosion, war (including armed conflict), governmental action, act of terrorism, risk of infectious disease, epidemic, pandemic, shortage or disruption of necessary utilities (water, electricity, etc.), or any other event beyond the School's control, occur, the School has the discretion to close the School and/or modify its curriculum, schedules, length of school day, length of school year, and/or means of learning and teaching methods. The Parent's financial obligations under this Contract remain in full force and effect. Should the School close, the School's duties and obligations under this Contract shall be suspended immediately without notice until such time as the School, in its sole and reasonable discretion, may safely re-open. If the School cannot reopen due to a force majeure event under this Paragraph, the School is under no obligation to refund any portion of tuition paid.

- **Donations and Contributions**

All gifts to Greenville Christian School are gratefully received and wisely used. GCS is recognized by the IRS as a 501(c) 3 non-profit charitable organization, and all donations are tax-deductible. Each school year, families, friends, faculty and staff are asked to contribute to an Annual Fund Campaign. Currently, contributions directly benefit the operating budget and provide needed funds for many program enrichments and facility enhancements. Contributions may be made on a one-time basis or by monthly pledge payments. Donations over \$250 will be given a receipt. Year-end statements of donations are not routinely mailed, but you may request a copy from the GCS Office for tax purposes. All donations, regardless of kind, should be routed through the GCS Office.

- **Financial Assistance**

Some tuition assistance is available and is based on the need of the family and available funding. In all cases, families receiving tuition assistance will be expected to pay a percentage of the tuition. Students receiving tuition assistance must still go through the enrollment process. No student is assumed to be enrolled in GCS until written acceptance is given by the Head of School.

- **Financial Responsibility**

The tuition, fees, and any debts incurred by a student at GCS are the responsibility of the custodial parent or guardian of that student. The custodial parent or guardian will be notified of any delinquencies and will be expected to make arrangements to settle any debts according to GCS policy.

- **Balances Owed**

No final report cards or transcripts will be given for any student until all balances due are paid. No student will be allowed to return the following year if there is an outstanding balance due on his/her account, unless approved by the Head of School and the School Board. Please understand that we, too, have financial obligations. We are striving to establish a strong Christian testimony not only with students, parents, and teachers, but also with those with whom we do business. We strive to meet all of our obligations promptly. Balances are delinquent on the 20th of the month they are due, statements are automatically sent each month on the 21st to any family with an outstanding balance. It will be the parents'/ Guardian's responsibility to immediately clear up any balance that appears on the statement or be subject to the financial policies of the school regarding late payment. **A late fee of \$30 will be charged for any payment made after the end of the month.** Late fees can add up quickly, so please communicate with the Financial Secretary immediately if you have a question about your account.

- **Delinquent Accounts**

Any account that becomes 1 day delinquent (1 day past the date payment was due) could result in consequences which may lead to the student(s) in question being removed from the school rolls until the account is current. If the account is not brought up to date by the end of the month, the student(s) could not be allowed to return until the account is current. Any work missed will be the responsibility of the student to make up.

- **Returned Checks/Draft**

A returned check/draft charge will be strictly enforced and will be added to your account upon notification from our bank that your check/draft has been returned. A notice will then be mailed to you, and you will be given 10 days to reimburse the school for the check/draft and the fee charged to the school by the bank for the returned check/draft. Any check/draft not paid within 10 days will result in the students in question removed from the school rolls until the account is current. After first check/draft is returned, then payment may only be made through cash or money order. Any work missed will be the responsibility of the student to make up.

- **Post-Dated Checks**

Post-dated checks will be accepted as timely payment of an account. The date on the check will be considered the date paid, and if the date is after tuition payments are due, you will be subject to a late fee. Any post-dated check that is returned will follow the returned checks/draft procedures above.

**GREENVILLE CHRISTIAN SCHOOL
FEE SHEET 2023-24**

1. **REGISTRATION:** Due upon registration of a student(s), the registration fee of \$150.00 for the first child and \$25.00 for each additional child. This price is only in place until March 7th. After that, the registration is \$250.00 for the first child and \$25 for each additional child.

2. **TUITION** may be paid annually or monthly. Tuition payments begin on June 1st and will be based on a 12-month payment, unless paid annually or given approval by the board for another payment plan.

Student Tuition Rates:

<u>Grade</u>	<u>K3-K5</u>	<u>1st-6th</u>	<u>7th-12th</u>
1 st Child	\$4800.00	\$5300.00	\$5800.00
2 nd Child	\$4800.00	\$5000.00	\$5500.00
3 rd Child	\$4800.00	\$4800.00	\$5300.00

• **After-School Care**

Greenville Christian does offer after-school child care. Fees are \$10 per day per child.

***All fees including RenWeb, drug testing, lab fees, etc. are included in tuition. The only other fees your child may be charged for are testing fees such as the PSAT and PLAN, detention, Accelerated Reader, destroyed books, cell phone violations, etc.

Student Health Policies

- **Illness**

In the interest of your child and those of his/her classmates and teachers, students who are ill may not come to school. Students with fever, vomiting, or diarrhea must be symptom-free for twenty-four hours before returning to school.

If a student becomes ill at school, the parent or other designated contact listed on the student's information form will be called to take the student home.

- **Physician-Prescribed Medications**

Medications must be brought to school in their original containers and stored according to physician's request.

All medication with the exception of emergency medications must be stored in the school office.

We do not distribute any over the counter drugs except in the case of an emergency.

- **Communicable Childhood Diseases**

Upon having the following diseases, a child must have written consent from either a physician or the Health Department to return to school, or be subject to school office approval for re-admittance:

Chicken Pox	Measles	Impetigo
Whooping Cough	Scabies	Mononucleosis
Conjunctivitis (Pink Eye)	Hepatitis A	Pneumonia
	Mumps	Lice

- **Injury**

Students who are injured at school will be sent to the office for evaluation and treatment with the appropriate first-aid for the injury. In the event of serious injury, the Emergency Medical Service, then the parent, will be contacted and the child will be transported to the hospital, if necessary. School personnel will always remain with the student until the parent arrives.

- **Policy for Reporting Suspected Child Abuse**

Greenville Christian School is obligated by Mississippi law to report the reasonable suspicion of abuse. Any suspicion of child abuse must be reported to and discussed with the Head of School.

Attendance Policies

- **School Attendance**

All students will be held accountable for absences and tardies. Regular attendance in class is essential to the success of a student's school experience. A student must be in school 3½ hours to receive credit for the day. For an absence to be excused a note must be filed with the office within 3 days of a student's return to school. To be counted present for a class period, students must attend class for at least 30 minutes. A student is considered tardy if they arrive to school after 7:50am.

Excused and Unexcused Absences:

Absences are **excused** for:

- Illness
- Injury
- Death in the family
- Medical or dental appointments that cannot be made outside of school hours
- Family reasons pre-approved by the administration (one week's notice)
- Other documented excuses may be considered by the Head of School

Examples of absences that will be considered **unexcused** are:

- Oversleeping
- Hair appointments
- Shopping excursions
- Automobile repairs
- Working on a class assignment
- Unapproved personal trips
- Truancy
- Tardiness
- Parent note without any explanation.
- Failure to bring a note within three days of the absence
- Going to get a driver's license or permit

Consequence for Excessive Absences:

Loss of Credit for the Year Due to Absences: For students to receive credit in any class, total semester absences may not exceed ten (10) and total year absences may not exceed (20). A student who is absent from school in excess of twenty days during any school calendar year will be required to repeat the grade/course unless the Head of School is presented with a written justification for such absenteeism and approves the excuse. When a prolonged illness is documented by a physician, the Head of School will make the final decision as to whether or not a student will pass or fail. Whether the absences are excused or unexcused does not change the credit ruling. Exceptions may be granted under unusual circumstances after parental consultation with the Head of School.

Extracurricular Activities: If a student is absent from school immediately prior to or following any school activity, that absence may be interpreted as unexcused. This applies specifically to any student who is absent in the morning following participation in any activity the previous night, or any student who is absent the afternoon (day) prior to an activity that evening. Students must be present at least 3 ½ hours (7:50am – 11:20am) the day of the activity to participate.

- **Start Time**

All students may arrive at school at 7:30 am. They may enter the classroom at 7:45 with homeroom beginning at 7:50. Students arriving between 7:30 and the time designated above must report to the cafeteria. GCS is not responsible for children who are brought to school before 7:30 in the morning.

Greenville Christian School is responsible for students from the hours of 7:30a.m. – 3:20p.m., unless the student is enrolled in a school activity that takes place before or after this time.

- **Tardies**

Promptness to class is very important. Students are expected to be on time for their classes. When the tardy bell rings, students are to be in the classroom. Elementary teachers are responsible for handling their students' tardiness. In grades 7-12, tardies at any time will count as a demerit. After 4 demerits a student will be assigned detention. Teachers who detain a student must send a note with the student to the next teacher before the student enters the next class.

- **Truancy**

Truancy is absence from school for any reason without the knowledge and consent of parents and/or school officials. Truancy is a violation of state law and, therefore, is considered to be a severe violation of school policy. Class work and/or assignments missed as a result of truancy will not be accepted for credit and a grade of 0 will be given during a truancy period. Additionally, parents will be notified, and the student shall be subject to disciplinary action. Upon a second incident of truancy, that student shall be subject to expulsion.

- **Parking Lot Rules**

1. All students who drive **MUST** have a valid driver's license.
2. All cars must be parked correctly in parking spaces.
3. Students must exit their cars immediately upon parking on campus.
4. Any student driving inappropriately on school property will lose that privilege.
5. Cars may not be driven after arrival in the morning until leaving for the day.
6. The speed limit is 10 mph on school property.
7. Students are not permitted to go to their cars during school hours unless they receive permission from the Office. **If a student continually violates this rule, they will be required to park in front of the office for the remainder of the year.**
8. No writing, pictures or symbols shall be displayed on any cars that promote a philosophy or spirit contrary to that of GCS.
9. No loud music is permitted from cars.
10. Failure to follow these rules will result in detention, and eventually loss of driving privileges for time determined by the Head of School.

- **Early Dismissal**

Students who require an early dismissal (for doctor's appointments, etc.) must be signed out in the school office by the parent. Should the student return before the end of the day, he/she must sign in with the school office.

In the case of an early dismissal for a high school student who drives, a note from the parents must be sent to the school office or the parent must contact the office stating the time and reason for the dismissal. The student may then sign himself out at the designated time. Upon return, the student must submit a note from the doctor's office and sign in with the school office.

Please do not schedule appointments on Wednesdays (7-12) or Thursdays (K-6) during chapel time (11:55 – 12:25). When a student has to leave chapel early, it disrupts the entire service. Unless there is an emergency or an appointment that could not be scheduled any other time, no student will be allowed to leave chapel early.

Any student who leaves campus without permission from the office will be given detention the first time. Any repeating offenses will result in Out-of-School Suspension.

- **Make-up Work**

Students will be required to make up all missed work during an excused absence, including homework, tests, and/or quizzes. It is the student's responsibility to schedule a time for makeup work. Students will have the same number of days to make up work as the number of days missed. If a student missed 3 days excused, they will have 3 days to make up the work. Failure to make up the assignment within the allotted time results in an automatic zero.

It will be necessary for missed work, including makeup tests, to be made up during the class missed, during study hall, before school, or after school. If a student has been approved for an absence and wishes to take a test or turn in homework before the absence, this matter is left to the discretion of the teacher. In cases where the test is available, it is advantageous to both the student and the teacher to take the test early rather than late.

In general, students are expected to have assignments ready for class upon return to school or within a reasonable time frame determined by the teacher. If the homework or tests were assigned prior to the absence, the student is responsible for the test or homework upon returning to school.

Spiritual Development

- **Chapel**

Inherent in Greenville Christian School's philosophy is the emphasis on the spiritual development of each student. Faculty and students will attend weekly chapel services, which are an integral part of the school's spiritual life. Through these age-appropriate services, students are encouraged in their individual walk with Christ. Parents are welcomed to attend Chapel services. **Students will not be allowed to miss chapel, except in cases of emergencies.**

- **Plan of Salvation**

1. **Adm**it that God has not been first place in your life and ask Him to forgive your sins – *“If we confess our sins, He is faithful and just and will forgive us our sins and cleanse us for every wrong”* 1 John 1:9.
2. **Bel**ieve that Jesus died and shed His blood for my sins. I believe this in my heart and not just in my head – *“For God so loved the world, that He gave His only Son, that whosoever believes in Him shall not perish but have everlasting life”* John 3:16.
3. **Call** upon Him who desires to be your Lord and Master and ask Him to come into your heart – *“For whosoever shall call upon the name of the Lord shall be saved”* Romans 10:13.
4. **Pray**: “Dear Jesus, thank you for making me and loving me, even when I’ve ignored You and gone my own way. I realize I need You in my life and I’m sorry for my sins. I ask You to forgive me. Thank You for dying on the cross for me. Please help me to understand it more. As much as I know how, I want to follow You from now on. Please come into my life and make me a new person inside. I accept Your gift of salvation. Please help me to grow now as a Christian.

- **Prayer**

Prayer is a vital ingredient of our school. Students are trained in the importance of establishing a consistent daily prayer life. Teachers lead the students to understand how God is central to all of life and that continual communication with Him is essential to consistent Christian living.

Students are trained in the habit of prayer throughout the school day, before beginning the responsibilities of each day, before eating lunch, for special needs, and to give the Lord praise for all things. Students are encouraged to make their requests known before God and are given opportunities to share needs with others.

- **Community Service Requirements**

Greenville Christian School believes that a valuable part of a student's education is serving his/her community. Therefore, GCS requires the following community service hours:

1. 7th and 8th grade will be required to perform 10 hours of community service per year. All 10 hours of service may be performed on campus but are not restricted to campus activities. The community service can be performed at school, church, neighborhood, missions or other service organizations.
2. 9th -12th grade students will be required to perform 20 hours of community service per year. The community service can be performed at the school, church, neighborhood, missions or other service organizations.

9th -12th hours should be performed in the following percentages:

- | | | |
|--------|----------|----------------------------|
| a. 25% | 5 hours | Church/Missions Activities |
| b. 25% | 5 hours | GCS School-related |
| c. 50% | 10 hours | Community-related |

The students may perform more hours in each category but must have the minimums listed above. The hours may be performed during the summer or school year. **In order for the student to receive credit for the hours performed, all hours must be documented using the Community Service Form available in the school office, signed by the adult monitoring the project, and turned in to the Counselor.**

Students must have their hours turned in to the Counselor before May 1 for credit on Awards Day. **Students must have their hours turned in to receive their final report card.**

Seniors must turn in their hours three weeks prior to final exams. Any senior failing to complete his/her hours will have his/her diploma and final transcript withheld until the hours are completed.

Academic Policies

- **Educational Records**

Each student enrolled at G.C.S. has a cumulative, permanent, educational record which includes a copy of the birth certificate, a copy of the social security card, and an original current Immunization Form 121 from the MS Department of Health as well as academic grades by year and standardized test results from GCS and from previous schools attended.

Educational records shall be maintained by the Counselor. Parents may request to review their child's educational records. Unless written parental consent is obtained by the school, the records are closed to all other parties with the following exceptions:

1. Disclosures in connection with application for financial aid
2. Disclosures to comply with a court action or subpoena
3. Disclosures pursuant to an accreditation review

- **Grading/Reporting Periods**

Progress Reports: Progress reports are sent out 4 ½ weeks into each grading period. These reports are sent in order to provide parents with an appraisal of their child's performance. The intent of these reports is to facilitate parent/teacher communication. Parents wishing a conference should contact the teacher or counselor to set up an appointment.

Report Cards: Report cards are issued at the end every nine weeks. Report cards will be sent home with the student on days as designated on the school calendar.

- **Grading Standards for Grades K5-12**

Students in Grades 1-12 will receive numerical grades.

90-100	A
80-89	B
75-79	C
70-74	D
0-69	Failing

- **Grading Standards for K3, K4**

Students in Kindergarten will receive letter grades of S, N, U on grade level skills.

- S-Satisfactory
- N-Needs Improvement
- U-Unsatisfactory

- **Semester Test Exemptions**

Seniors will be allowed exemptions from exams as follows:

1. for mid-year (Average 1st & 2nd nine weeks)
2. final exams (Average 3rd & 4th nine weeks)
3. A senior will be exempt in a subject if he/she has a 90 or better average.

Students in grades 7-11 may be exempt only in the final exam of a subject (Average 3rd & 4th nine weeks), only with a 90 or better average.

Students must not have more than 10 unexcused absences in order to be exempt. Teachers have the right to withhold exemptions as a disciplinary action for excessive violations of class rules.

- **Graduation Requirements for Class of 2023 and forward**

Area	GCS/ MAIS	Courses
English	4	English I, English II, English III, English IV
Mathematics	4	Algebra I*, Geometry, Algebra II, Adv. Algebra III, Senior Math
Science	4	Biology, Advanced Biology, Chemistry, Human Anatomy & Physiology, Physical Science
Social Studies	4	MS Studies ½, Intro.W. Geog. ½ World History, U.S. Civil Govt.½* Economics ½, U.S. History*
Adv. Electives	2	Spanish I, Spanish II, Adv. Wld. Geography, Adv. Computer
Fine Arts	1	Art/Music Appreciation, Art I, Survey of Fine Arts
Computer	1	Computer Applications
Bible	4	Bible I, Bible II, Bible III, Bible IV
Total Credits	24	

Graduation

- A student shall earn at least two (2) of his last four (4) credits at GCS before the school may grant him a diploma. Successful completion of four (4) half (0.5) credit courses in one semester is equivalent to two (2) credits.
- A student must successfully complete 24 credits in order to graduate.
- GCS shall not grant a diploma, signed or unsigned, or any substitute for a diploma, to a student who fails to meet the requirements for graduation.

Graduation with honors – Seniors who have maintained a 90 or above final numeric average for grades 9, 10, 11, and 12 will graduate with honors. G.C.S. does not round final grade point averages or final numeric averages.

The **Valedictorian** must have the highest four-year final average (**90 or above**) and must have attended G.C.S. for all of his/her 11th and 12th grade years.

The **Salutatorian** must have the second highest four-year final average (90 or above) and must have attended G.C.S. all of his/her 11th and 12th grade years.

- **Promotion**

1. Kindergarten (3 year old and 4 year old) will be automatically promoted to the next age Kindergarten class.
2. Kindergarten (5 year old) students will be promoted to the first grade upon satisfactory completion of the requirements of kindergarten and the recommendation of the teacher. If a student is being considered to retain, a mandatory parent/teacher/head of school meeting must take place.
3. 1st – 6th grade students who fail reading, language, math, science, or social studies will be retained. If a student will be retained, a mandatory parent/teacher/head of school meeting must take place.
4. 7th and 8th grade students must pass English and Math and at least two full credit academic subjects (science, history, Bible) to be recommended by the Head of School for promotion. If a student will not have enough credits to be promoted, a mandatory parent/teacher/head of school meeting must take place.
5. 9th – 11th grade students will be promoted to the next level in a subject area in which they have successfully (70 or above) completed the requirements of the previous level per the scope and sequence of the curriculum. If a student will not have enough credits to be promoted, a mandatory parent/teacher/head of school meeting must take place.

- **Classification Guidelines**

Freshman	-satisfactory completion of grade 8
Sophomore	-must have a total of 6 units of credit toward graduation
Junior	-must have a total of 12 units of credit toward graduation
Senior	-must have a total of 18 units of credit toward graduation
Graduate	-must have completed requirements for graduation

- **Homework**

A reasonable amount of homework is both meaningful and necessary. In grades first through third, homework will be assigned primarily in the subjects of language arts and arithmetic with twenty to thirty minutes of homework to be done after regular school hours. Students in grades four through twelve can expect approximately sixty to ninety minutes of homework per night for the average student. Homework may be given in all academic subjects.

Teachers should take special care to assign only minimal assignments due on Thursday. Wednesday night is a church night for many families, and we desire to encourage, not hinder, this. We also desire to encourage family time on the weekends. With that in mind, we will be asking our teachers to avoid assigning homework over the weekend. However please remember that long-term projects or major upcoming assignments may require your student's attention at these times.

- **Honor Roll**

In order for a student to be placed on the Honor Roll, he/she must receive all marks of A or B (100-80). Any mark of C (79) or below will prevent him/her from being placed on the Honor Roll.

In order for a student to be placed on the Head of School List, he/she must receive all marks of A (90-100).

- **Summer School**

Students may take summer school courses at accredited schools as long as they receive written permission from the Head of School and provide documentation of passing or failing. Teachers must provide objectives that need to be mastered.

Greenville Christian School will not offer summer school during the summer of 2023.

- **Courses offered**

The following is a list of subjects offered by Greenville Christian School to meet graduation requirements. Because of the *new* graduation requirements that began with the Freshman Class of 2022, all of these courses may not be available during the same year as some are being introduced and some are being phased out. Students must be enrolled in at least 5 courses.

FRESHMAN YEAR

English I
Algebra I
Biology I
MS Studies ½
Intro.Wld.Geography ½
Computer Application*
9 Bible

SOPHOMORE YEAR

English II
Geometry
Advanced Biology
World History
Advanced Computer
10 Bible

JUNIOR YEAR

English III
Algebra II
Chemistry
U.S. History
Spanish I
11 Bible

SENIOR YEAR

English IV
Adv. Alg. III
A&P
U.S. Civil Government ½
Economics ½
Fine Arts
12 Bible

*Computer Application is now a 1 credit course.

A course may be dropped or added by a student during the FIRST WEEK of a semester only.

- **Library/Media Center**

Accelerated Reader

The AR program is under the direction of the G.C.S. librarian and the student's teacher. All 1st – 6th grade students must participate in the AR program to reach a goal set by the program that is

based on the student's reading level and the minutes per day he/she is assigned to read. Until the goal is reached, students must read books within their level. Students who reach their goal will be able to read books of their choice. Awards will be given to students who exceed the minimum standard. The overall goal of AR is to promote reading and to encourage each student to develop a love for reading. AR should be a high priority with each teacher, student, and parent.

Library Use

The library is available for use by all K3-12 students of GCS. It is expected that books, magazines, and articles be respected both in the library and at home. Any material leaving the library must be checked out. All material is available for a period designated by the school librarian with one more week of renewal available. Books can be reserved. Reference books are not allowed to leave the library and must be used during research time in the library. Students/parents will be responsible for any lost or damaged books, magazines, or articles. Lost or damaged charges will be due 30 days after notification. If no payment is received, the charges will be added to your tuition account. If a lost book is found in acceptable condition after it was paid for, your money will be refunded. The library is an investment in your child's future. Any questions regarding content of library materials should be addressed with the school librarian.

- **Textbook and Curriculum Policy**

Greenville Christian School continually explores and reviews available texts for use in its classes. Our desire is to use the best available textbooks in each subject area that meet our criteria of presenting God's truth. Our criteria does not limit us to using books only by Christian publishers, but rather to those books that best present the truth of God's creation in an academically sound and morally appropriate manner. Therefore, our curriculum comes from a variety of publishers. Our belief is that any curriculum is only as good as the teacher who uses it and applies it correctly. It is the responsibility of the teacher, under the supervision of the administration, to be accountable for the integration and correlation of biblical truth and the evaluation of ideas and concepts with God's Word on a daily basis in the classroom. All textbooks and workbooks are the property of the school. If a student withdraws or is dismissed from the school, he is required to return all textbooks, workbooks (where applicable) and library books before records will be released.

General Policies

- **Visitation Policy**

Visitors are welcome on the GCS campus. However, for the safety of all, **visitors are required to register in the school office immediately upon arrival on campus.** Each visitor will receive a badge that must be worn the entire time he/she is on campus. When his/her visit is complete, the visitor must return to the office, turn in the visitor's badge, and sign out. Any visitor who is not recognized by office personnel will be asked to leave his/her driver's license in the office until his/her business is finished.

So that classroom instruction time will not be interrupted, items to be delivered to a student should be brought to the administrative assistant's desk instead of taken directly to the classroom.

Children not presently enrolled at GCS may not visit the school as a classroom guest unless the visitor's parents are considering enrollment for their child. Prospective students must receive

prior approval and schedule a visit in advance by calling the GCS office. All student visitors must remain with their assigned GCS student or teacher at all times. Arrangements to visit the school may not be made through the classroom teacher.

- **Fundraisers**

Greenville Christian uses fund raisers during the year to offset expenses for activities and resources for our students. We encourage all students and parents to participate in these fund raisers. Any fundraiser must be approved by the Head of School. There will be no funds collected by any member of the faculty or staff without the written permission of the Head of School. All funds collected will be noted on the transaction form and deposited each day in the school account.

No parent or student will be allowed to fundraise for any other organization on GCS' premises.

- **Dress Code**

Please see the school office for approved school apparel

Boys - Pants

- Light khaki pants or shorts. **No black pants or shorts.**
- Shorts must be no shorter than fingertip length when arms are straight down by the side.
- Pants sizes must correspond to the waist size of the student.
- No sagging pants or visible clothing under the pants should be seen.

Boys - Shirts

- School approved shirts with school logo (specific white, red and royal blue colors)
- School logo will be applied in the office for a cost of \$1.00.
- Undershirts with Logos and imprinting **MUST NOT** be visible under a white uniform shirt.
- Boys are allowed to wear studs/small earrings. Earrings must not be gaudy or dangling. No other visible body piercing is allowed. Other jewelry must not be gaudy or inappropriate.
- All uniform parts are to be in good condition, presentable, and pressed.

Girls – Pants

- Light khaki pants, shorts, skorts, khaki and plaid skirts. **No black pants, shorts, or skorts.**
- Length of shorts, skorts, and skirts must be no shorter than fingertip length when arms are straight down by the side.
- No low-rise waists allowed in any type of clothing.

Girls - Shirts

- School approved shirts with school logo. (Specific white, red and royal blue colors)
- School logo will be applied in the office for a cost of \$1.00.
- All shirts are to be of sufficient thickness and length to maintain modesty.
- Undershirts with Logos and imprinting **MUST NOT** be visible under a white uniform shirt.
- Girls' clothing must be modest in every manner.
- No visible body piercings other than ear piercings are to be allowed. Other jewelry must not be gaudy or inappropriate.

- **Girls**- Popular style red, white, royal blue or black leggings will be allowed. No off colors. Leggings must be worn under shorts or skirts of appropriate length as stated above.
- All uniform parts are to be in good condition, presentable, and pressed.

Boys and Girls – Shoes

- No slides may be worn. Shoes must have a back or back strap.
- Shoes must be neat, presentable, and an attractive part of the uniform worn by Greenville Christian School students. Flip-flops, house shoes, and any similar shoes will not be allowed. Open toed shoes for grades 7-12 are allowed. All shoes must have a back/back strap on them to ensure they stay on the student’s foot.

Boys and Girls - Hair

- Hair for boys must be neat in appearance (at the discretion of the Head of School). Any facial hair must be kept short/neatly trimmed. No extreme hair colors (blue, green, etc.)
Bangs out of eyes
- Hair for girls: bangs out of eyes, face visible at all times, no extreme hair colors
- Caps, visors or any type of headgear are not to be worn (by boys or girls) in the classroom during regular school hours.

Boys and Girls - Jackets

- Students may wear any type of jacket or hoodie as long as it is not from another school (colleges are allowed) and as long as it does not promote or contain any images that go against our Christian school values.
- Hoods on the hoodies must be removed from the head when in a building

Boys and Girls – Spirit Days

- Fridays will be spirit days. Students may wear jeans or shorts (no holes, rips, or unraveled ends) and a Christian or GCS school shirt. If you do not have a Christian or GCS shirt, various shirts will be available in the office throughout the year. Neat appearance will still be required.

Uniform requirements are to be met from the moment the student is visible on campus to the moment they can no longer be seen upon leaving. **If a student fails to follow the dress code, he/she will receive a demerit for the offense and will be sent to the office, where they will remain until a parent brings the student the appropriate attire. The student will receive an unexcused absence in any class that he/she misses, which will result in a zero on any work done in that class.**

- **Lockers**

Greenville Christian does not offer lockers for students.

- **Lost and Found**

All “found” articles will be stored in the GCS office. Students who are missing articles should check with the school secretary. To help reduce lost items, the school suggests that each personal item or equipment be identified by the student’s name. Articles unclaimed at the end of the year will be given to worthwhile organizations. We suggest that students leave valuable items at home. GCS is not responsible for the loss of personal items.

- **Messages**

Anyone wishing to leave a message for a student or teacher should give the message to the administrative assistant who will make sure that the intended person receives the message. We also encourage e-mail communication when the parent needs to contact a teacher. **Under no circumstances should a parent call a teacher's cell phone during school hours.**

- **Inclement Weather**

In the event that GCS must be closed due to bad weather or hazardous road conditions, announcements will be made on the school's Facebook page, through email, the remind messaging system, and on the news. All decisions to close school will be determined by the Head of School.

- **Electronic Equipment**

Cell Phones – it is preferred that cell phones not be brought onto campus at all, however, if a student and parent feel it necessary that the student bring a cell phone to school, the following guidelines will be followed:

- Students in grades 7-12 will turn in their cell phones during homeroom or as soon as they arrive on campus. Cell phones will be delivered to the office where they will be kept for the day in a locked area. Students will receive their phones back after all classes including study hall.
- Students in grades 1-5 will turn their cell phones in to their teacher. These will be kept in a locked area for the day. The teacher will return these before dismissal.
- No student should have their phone during school hours.
- If a student is found using their cell phone/electronic device anywhere on campus, it is a fine of \$25 for the first offense. Each offense thereafter will increase by \$25.
- Cell phones will be permitted to members of school groups while on out of town trips but must not be used while the school event is in progress.
- If a student is caught using his/her cell phone/electronic device to view or listen to anything a teacher/coach deems inappropriate, the device will be confiscated and turned in to the office. The student's parent/guardian must come to the office to pick up the phone and pay the assessed fine. Further discipline may be applied if deemed appropriate by the Head of School

- **Music**

Music is a vital part of most students' daily life. In order to promote Christian values, GCS requires the Head of School or a person of his designation review all music that will be played in a public forum, such as ballgames, prom or any other activity.

Parent Communication and Participation

- **Classroom Observation**

Parent visits are allowed. When a parent/guardian visits to observe a class, the parent/guardian understands that they may sit and observe the class without disrupting instruction or talking to any student or the teacher. However, excessive visits to the classroom disrupt the learning process. In order to prevent this from happening, arrangements to visit the school and classrooms must be made through the office. Please provide a twenty-four hour advance notice. Parents are also welcome to have lunch with their student without twenty-four hour notice. Any questions the parent/guardian may have must be addressed during a Parent Teacher Conference.

- **Parent Teacher Conferences**

GCS teachers are available for conferences any time **after school** or **during the teacher's planning period**. Please make an appointment with the teacher or counselor at least twenty-four hours prior to the conference.

- **Parent Teacher Organization**

The Parent Teacher Organization exists to serve the school and its families. It seeks to foster fellowship among parents and teachers, which will ultimately bring the home and school into a closer relationship. Parents are asked to attend regularly scheduled PTO meetings, which are held monthly. It is necessary for each family to be represented at these informative and important gatherings. The PTO will provide support, service and social opportunities for the faculty, staff, parents and students.

- **Web Site**

The school's web site can be accessed at www.gcssaints.com. The site contains valuable information such as admissions, the current month's calendar, athletics, and Board information. GCS also offers RenWeb, which parents may link to directly through our website. RenWeb provides access to student's attendance records, homework, class announcements and grades. RenWeb is a secure site, and only individual families may view their child's records. Personal ID numbers and general procedures are given at the beginning of each school year.

- **E-Mail**

All GCS teachers have an e-mail address. Your student's teacher(s) should communicate their school e-mail address at the beginning of the school year.

Name	Email
Collins, Jared	jared.collins@gcssaints.com
Collins, Logan	logan.collins@gcssaints.com
Collins, Trudy	trudy.collins@gcssaints.com
Correro, Nancy	nancy.correro@gcssaints.com
Dobbins, Charlie	charlie.mcgaugh@gcssaints.com
Ellis, Monica	monica.ellis@gcssaints.com
Ellis, Taylor	taylor.eillis@gcssaints.com
Hester, Sara	sara.hester@gcssaints.com
Jackson, Katy	katy.jackson@gcssaints.com
Leavy, Justin	justin.leavy@gcssaints.com
Maddox, Karron	karon.maddox@gcssaints.com
McLendon, Jon Reed	jonreed_saints@yahoo.com
McLendon, Rachel	rachel.mclendon@gcssaints.com
McLendon, Susanne	susanne.mclendon@gcssaints.com
Oltremari, Brittany	brittany.oltremari@gcssaints.com
Peeples, Dana	dana.peeples@gcssaints.com
Powers, Deanna	deanna.powers@gcssaints.com
Robinson, Earth	earth.robinson@gcssaints.com
Whitt, Melinda	melinda.whitt@gcssaints.com

Grievance Procedures

Resolving Conflicts by the Principles of Matthew 18

When relationships between people are close, there is a potential for problems. Nevertheless, it is God's will that we live and work together in harmony. Jesus said, "A new commandment I give unto you, that you love one another as I have loved you." John 13:34

There is a Godly way to handle problems between people at GCS that is workable and successful. This way is not found in any secular book on school administration. It is found in Scripture in Matthew 18, thus it is known as the **Matthew 18 Principle**.

Matthew 18:15-17

"If your brother sins against you go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that every matter may be established by the testimony of two witnesses. If he refuses to listen to them, take it to the church; and if he refuses to listen to the church, treat him as you would a pagan or tax collector."

Application

If a problem arises between a parent and teacher or parent and administrator, the problem needs to be dealt with quickly and prayerfully with love, patience and forgiveness. Open communication and Christ-like relationships are two keys to developing a school that is positive, mature and glorifying to God. Certain lines of authority are then delineated:

1. Be sure the problem is serious. Will the problem work itself out in a reasonable amount of time? Is it really your problem?
2. When a serious problem arises between people in the school, the parties involved are to meet in order to seek the Lord's solution in the matter.
3. The few problems that cannot be resolved in the above manner should only then move to the next level, which involves another person, usually the Head of School.
 - Persons in school authority will not accept complaints about GCS personnel if the persons involved have not attempted to work through the issue.
 - Keep the matter confidential.
 - Be sure you have all the facts.
 - Be straightforward in love.
 - Be humble and submissive.
 - Be quick to forgive.
 - Pray and work for a mutual win-win solution.

GCS Behavior Expectation Plan

Students of GCS shall be held responsible for understanding and complying with the expectations of behavior in the GCS Behavior Plan. Every staff member uses this plan for maintaining good behavior at the school.

Parental Support: The faculty and staff of GCS encourage you to join us in a cooperative and supportive effort to provide a safe school and a classroom conducive to learning. Feel free to call us at 662-332-0946 should you have any questions about our discipline plan.

GCS Behavior Expectations: Grades K3 - 12

1. Speak respectfully to all, including words, tone, volume, and with permission.
2. Keep hands, feet, and all objects to yourself.
3. Be prepared for class including work, tests, and materials.
4. Be where you are supposed to be, doing what you are supposed to be doing.

Grades K3-2

Elementary discipline will be handled by individual teachers in the classroom up to the point of corporal punishment, suspension, or expulsion. Elementary students will be subject to detention, corporal punishment, suspension, or expulsion. Age, gender, and each individual circumstance will be taken into account when considering the type of punishment to be applied.

Grades 3-12

Steps for violations of classroom management plan and repeated failures to correct behavior:

- **Demerits**
 - Minor infractions such as dress code violations, minor classroom rules violations, tardiness to class, and other like offenses will result in a demerit being assigned to the student.
 - Teachers and staff will send demerits to the office through RenWeb.
 - **When the student has accumulated 4 demerits from any combination of teachers or classes, detention will be assigned.**
 - The demerit system resets at the end of each semester.

12 Behavioral demerits – possible expulsion with approval from board

Students can earn Merits by having exceptionally good behavior. Any staff member can give merits.

1 merit cancels out 1 demerit.

Note: A severe disruption of learning and teaching will result in an immediate removal from class. Students do not have to receive a warning prior to this. A severe disruption will result in after school detention, corporal punishment, or suspension depending on the

nature of the offense or the student's previous offenses. Being disrespectful to a teacher is an example of an offense that will result in immediate removal from class.

Each student's behavior that results in demerits will be evaluated on an individual basis.

GCS Academic Plan

Academic Choices That Lead to Success

1. I will have the required materials, supplies, and textbook.
2. I will listen the first time that information/instructions are given.
3. I will be prepared with homework/assignments.
4. I will turn in all assignments at the time requested.
5. I will make-up all missed work/tests in the allowed or prescribed time.

Violations of the Academic Plan That Lead to Penalties:

1. Failure to have materials and supplies and / or to dress out.
2. Failure to listen when information / instructions are being given.
3. Failure to have homework or assignments.
4. Turning in work beyond the due date.
5. Failure to make up work.

(Each teacher will give students information regarding penalties for violation of academic plan.)

Discipline Policies

• Detention

- A teacher will be assigned to keep detention from 3:15-4:15 on Wednesday afternoons. (If detention is being held on a day other than Wednesday, the students will be notified.)
- Students will be given one day of written notice of detention.
- Detention will generally consist of physical labor intended to improve school property and discourage students from enjoying the time spent in detention.
- **All students will be charged \$10 per detention assignment.**
 - Payment is due at the start of detention.
 - If payment is not made, the student will serve that day of detention and an additional detention will be assigned for \$20, which covers the cost of both detentions.
- If a student skips detention, the student will serve a day in Out of School Suspension, and the \$10 detention fee will still apply.

• Corporal Punishment

- Any student displaying disrespect towards a GCS employee, visiting adult, another student, or school property will face the possibility of corporal punishment (paddling) at the discretion of the Head of School **in addition to one day of detention.**
- No one other than the Head of School or their designee will administer corporal punishment in the absence of the Head of School
- A parent will be notified.
- A witness will always be present.

- The Head of School will take into consideration the age, sex, and demeanor of the student in question when deciding the severity of the punishment.
 - No paddling will ever exceed 3 licks.
 - The incident will be documented and signed by the student, Head of School, and witness and a copy will be given to the student and mailed to his or her home address.
 - Parents not wishing their child to be subject to corporal punishment need only submit written notification to the office. **Any student deemed deserving of corporal punishment whose parent has refused to allow such discipline will be subject to one day's suspension and will receive a zero on any work due on the day of suspension.**
- **Out of School Suspension**
 - One Day
 - Accumulation of 8 demerits and/or
 - Behavior deemed deserving of suspension upon the discretion of the Head of School.
 - **Daily work may not be completed. Major test may be completed.**
 - Two day
 - Accumulation of 9 demerits and/or
 - Behavior deemed deserving of suspension upon the discretion of the Head of School
 - **Daily work may not be completed. Major test may be completed.**
 - Three Day
 - Accumulation of 10 demerits and/or
 - Possession of tobacco products at anytime.
 - Fighting
 - Stealing
 - Behavior deemed deserving of suspension upon the discretion of the Head of School
 - **Daily work may not be completed. Major test may be completed**
 - **Expulsion (upon review of school board)**
 - Possession of drugs or alcohol
 - Violation of the Off Campus Posting Policy
 - Arson
 - Assault upon an employee of Greenville Christian School
 - Assault resulting in physical injury
 - Bomb or fire threat
 - Possession or use of a weapon
 - Any felonious act

- **Skipping Class**

Any student skipping class will be assigned detention for the first offense and out of school suspension for the second offense. A third offense will require a student and parent conference with an administrator, and discipline will be at the administrator's discretion.

- **Videoing/Recording Conversations**

No student, parent, or visitor is allowed to video/record conversations with any GCS teacher, coach, or administrator without approval from that teacher, coach, or administrator. Punishment for this offense is subject to the discretion of the GCS administration.

- **Sexual Immorality / Teen Pregnancy / Marriage /Abortion / Etc.:**

It is Greenville Christian School's goal to honor God when dealing with inappropriate behavior. In ethical and moral issues that have a controversial element to them, it is often difficult to eliminate the emotional aspect of the situation and arrive at an unbiased decision. Therefore, in order to come to a decision that extends grace, and is fair in its consequences, these situations will be referred to the school board for consideration.

- **Drugs and Alcohol:**

Greenville Christian School believes the possession, buying, selling, or other transfer of drugs and/or alcohol cannot be tolerated and will result in dismissal of the offending student or students. Consumption of drugs or alcohol is neither compatible nor permissible within the wholesome Christian environment we provide at GCS. Although possession and consumption is an expulsion offense, individual situations will be evaluated case by case with an attempt to find the best solution for the individual and the student body as a whole. Situations that warrant restoration will be given due consideration by the Head of School. The administration of the school reserves the right (as per the safety of that student or any other student) to require random drug testing with the understanding that confidentiality will be maintained. If the parents and/or student refuse, then the student's privilege to attend the school will be revoked.

- **Drug Testing**

All students in grades 7-12 will be required to participate in the drug/alcohol testing program.

Purpose of the Program:

The first and primary purposes of the drug/alcohol screening program are as follows:

1. To educate the student concerning the dangers of drug/alcohol abuse.
2. To help prevent any drug use or abuse by the students of Greenville Christian School.
3. To identify any student who may be using drugs and to identify that drug.
4. To see that any chronic dependency is treated and addressed properly.
5. To provide reasonable safeguards in order that every student who attends Greenville Christian School is medically competent to do so.
6. To remove the stigma of drug abuse from those students who are not users.
7. To reassure parents, students, and the community that the health and academic progress of the students is the primary goal of Greenville Christian School.
8. To re-emphasize to the student his/her responsibility as a positive role model.

Testing Procedure:

1. The parents of each student, by signing their educational contract with Greenville Christian School, are consenting to their child's participation in the drug/alcohol-testing program.
2. All students will sign a form and give their social security number during registration.
3. Students will be tested randomly during the school year.
4. Reasonable suspicion will require a student to be included in the drug/alcohol testing on any given test date.
5. Refusal to participate will be interpreted as a positive result and will require the student to follow the required steps as outlined in the drug/alcohol policy.
6. The method of testing is a form of urinalysis and breath analyzer. Any positive drug or alcohol result will be confirmed by an additional test at a laboratory selected by Greenville Christian School.
7. The selection and coding of specimen samples will be executed in a manner insuring total confidentiality and identification.
8. The urine samples will be collected and analyzed by a private laboratory using the most up-to-date methods of pathology.
9. Specimen samples will be identified by number only, to insure total confidentiality.
10. Drug and alcohol screening results will be reported to the Head of School only.

First Incidence of a Positive Test Result:

1. The parents and the student will be contacted in a confidential manner by the testing medical review officer (MRO).
2. The Head of School will be advised of the results of all confirmed positive and negative tests.
The student will be evaluated and assessed by a professional at the expense of the parents. The professional may include one of the following: Certified Alcohol and Drug Abuse Counselor, Student Assistance Professional, Licensed Social Worker, Medical Review Office (MRO), or other designated appropriate agency approved by Greenville Christian School.
3. The student will then be required to attend a drug-counseling program as recommended by the health care professional at the expense of the parents.
4. The drug counselor will determine the length and manner of the program best suited for the student. The student must also participate in any after-care recommendations or follow-up.
5. If a parent refuses a complete counseling program for his/her child, the student will be dismissed from school.
6. The costs involved for confirmation tests of school drug/alcohol testing results, that prove to be a confirmed positive, will be charged to the parent.

7. A positive alcohol test result on the day of testing will require the student to leave campus immediately and not return to campus until the next school day. The student will then follow all steps as required in the drug/alcohol policy.
8. After a first positive test, the student is subject to take every random test during the school year.
9. Participation as a student in the school's curricular and extracurricular programs is not affected with a first positive test.

Second Incidence of a Positive Test Result:

The specimen showing a positive result will automatically be retested by the testing laboratory immediately to assure that no error has occurred. The second test will be a more specific test. If the positive result is verified and confirmed, then the following steps will be taken:

1. The parents and the student will be contacted in a confidential manner by the testing medical review office (MRO).
2. The Head of School will be notified of the positive results.
3. The student will be suspended until such time that he/she provides proof of successful completion of a pre-approved alcohol/drug rehabilitation program administered at the expense of the parents.
4. Reinstatement could occur with proof of a successful drug rehabilitation program and only after negative testing prevails. In order to maintain the reinstated status, the student will continue to participate in re-testing and must follow after-care recommendations of the health care professional. Written documentation of participation in after-care must be provided to the school on a monthly basis for the remainder of the school year. This entire process will be at the expense of the parents.

Failure to provide this information or complete an approved program will classify a student as a third incidence of a positive test.

The third incident of a student's testing positive will result in permanent dismissal from Greenville Christian School.

- **Tobacco**

Possession of any tobacco product, including vaping, juul, electronic cigs, at any time a student is on campus or participating in a school function, whether at home or away will result in a 3-day out of school suspension.

- **Pornography**

The possession of, viewing of, or distribution of pornographic material either electronically or in any printed form is not permissible and will result in suspension or expulsion.

- **Foul Language**

The use of improper language (cursing), gestures or insinuations is not permissible and will be treated with detention, corporal punishment, suspension, or possibly expulsion depending on the situation.

- **Cheating and Plagiarism**

The first time a student is caught cheating or plagiarizing, the teacher will notify the parents, a zero will be given for the work, and detention will be assigned. The second time a student is caught cheating or plagiarizing, a parent conference will be held, a zero will be given for the work, and Out of School Suspension will be assigned. The student will also be placed on disciplinary probation. This policy will be carried out for any student who is involved in cheating on an exam, test, quiz, report, homework, or other assigned work by the teacher. This also includes any student who willingly provides answers for another student.

- **Vandalism and Stealing**

Students shall respect school property and the personal property of other students, school employees, and other persons while on school property or away at school events. Faculty or staff members will immediately send the student involved in this activity to the Head of School for disciplinary action. The offense will result in suspension or expulsion. Parents will be responsible for the cost to repair or replace any damaged school property or equipment. Parents will be contacted for a conference.

- **Harassment Policy**

Although God made each of us different, we are all very special gifts from God. Therefore, GCS is committed to maintaining an academic and child care environment in which all individuals treat each other with dignity and respect and which is free from all forms of intimidation, exploitation, and harassment, including sexual harassment. GCS is prepared to take action to prevent and correct any violations of this policy. Anyone who violates this policy will be subject to discipline, up to and including termination and expulsion. Parents of students who feel that they have been subjected to conduct of a harassing nature are encouraged to promptly report the matter to a teacher or Head of School.

- **Bullying**

Bullying or teasing other students will not be tolerated. Any student engaged in this activity will be sent to the Head of School. The punishment will be determined by the Head of School and could include detention, corporal punishment, suspension, or possibly expulsion depending on the individual situation.

Definition of Bullying

Bullying is an ongoing and deliberate misuse of power in relationships through repeated verbal, physical and/or social behavior that intends to cause physical, social and/or psychological harm. It can involve an individual or a group misusing their power, or perceived power, over one or more persons who feel unable to stop it from happening.

Bullying can happen in person or online, via various digital platforms and devices and it can be obvious (overt) or hidden (covert). Bullying behavior is repeated, or has the potential to be repeated, over time (for example, through sharing of digital records).

Bullying of any form or for any reason can have immediate, medium and long-term effects on those involved, including bystanders.

Single incidents and conflict or fights between equals, whether in person or online, are not defined as bullying.

What bullying is not

- single episodes of social rejection or dislike
- single episode acts of nastiness or spite
- random acts of aggression or intimidation
- mutual arguments, disagreements or fights.

These actions can cause great distress. However, they do not fit the definition of bullying and they're not examples of bullying unless someone is deliberately and repeatedly doing them.

- **Off Campus Postings**

Any material posted by students in a public forum (such as Facebook or the Internet) that slanders, denigrates, or presents GCS, its employees, or its students in a negative manner will result in disciplinary action that may include expulsion from GCS.

Honor Pledge

Greenville Christian School maintains an evangelical policy of “open enrollment”, in that we do not require a personal confession of faith from all our students. Our mission and purpose is, however, that every student may come to the saving knowledge of Jesus Christ and allow Him to be the Lord of his/her life. As a Christian School, we do require certain behavior, as described below. In signing this handbook, **students are committing to seven days a week, 24-hour lifestyle on and off campus.**

I will submit myself to the leadership of Greenville Christian School. I realize that my attendance at GCS is a privilege and not a right. I determine to give my best and prayerfully support GCS and its philosophy of providing a quality education without compromising the Word of God (Hebrews 13:17).

I will apply myself to my studies and endeavor to develop the full powers of my God-given mind. (Luke 2:52, 1 Corinthians 1:5)

I will practice good health habits and participate in wholesome physical activities. (Romans 12:1, 1 Corinthians 3:16-17).

I will refrain from the lifestyle of sexual immorality, use of alcohol, drugs or tobacco. (1 Corinthians 3:16-17).

I will abstain from all appearances of evil, and guard my mind from evil influences, such as immoral music, movies, television shows, magazines, etc. (1 Thessalonians 5:22, Philippians 4:8)

I will continually endeavor to develop the gifts and abilities God has given me and to become more like the person God intends for me to be. (1 Corinthians 12:18-31, Ephesians 4:11-12)

I will seek to contribute to the well-being of others through the giving of myself in loving service as opportunity may present itself. (Matthew 12:10-20, John 15:17, 2 Corinthians 5:10, 18)

I will acknowledge the need to preserve my language for words that uplift and encourage my peers and the adults in my life. (Matthew 12:36-37, Proverbs 18:8, Proverbs 19:14)

I will not lie, cheat, or steal. I am not only expected to adhere to this policy but also to promote and encourage my peers in following it. (Psalm 15:1-3, Deuteronomy 5:19-20, Psalm 34:13)

Failure to follow this Honor Pledge will result in consequences, some of which may include removal from classroom, suspension, or expulsion.

Student Activities

• Student Activities

Various activities and clubs are available for the students of GCS. Each has its own membership requirements, dues, constitution, and bylaws. Interested students can get information in the school office or by contacting the club sponsor. Clubs and Groups include:

Student Council

- To serve as Student Council President, Student Council Vice President, Student Council Secretary Treasurer, or Student Council Reporter, students must have a final average of 90 or above the previous school year, and the student must have been a student at GCS the previous year.
- To serve as Class President and Vice President, students must have a final average of 90 or above the previous school year
- To serve as Class Secretary/Treasurer, Class Reporter, and Class Representative, students must have a final average of 80 or above the previous school year
- To serve as a Student Council or Class Officer, all students must pass a teacher evaluation. To be removed from the ballot, multiple teachers must object to a student serving on Student Council.

Beta Club

- To be eligible for induction into the Beta Club, the student must have an 88 average or above at the end of each semester.
- The student must maintain an 86 average to stay in good standing
- An average of 85 or lower at the end of 9 weeks will result in the student being placed on probation until Progress Reports are issued.
 - If the students average is still an 85 or lower, he/she will be removed from the Beta Club
 - The student will have the opportunity to be re-inducted the following school year, if his/her average meets the requirements
- If a member misses three meetings, he/she will be put on probation. Missing anymore than three meetings will result in further disciplinary action, which may include removal from the Beta Club

SADD

*Fellowship of Christian Students
Athletic Teams*

- **Homecoming Court**

All female students in grades 9-11 are eligible to serve on homecoming court. To be eligible to represent the senior class on homecoming court, the student must have been enrolled at GCS the previous school year. A student is only allowed to be elected to the homecoming court once prior to her senior year.

- **Class Parties Grades K3 - 12**

As a school, we will observe various holiday seasons throughout the year. Holidays will be observed from a Christian perspective and should focus on Jesus Christ. As a part of this observance, we will celebrate the following holidays:

1. Thanksgiving party
2. Christmas party
3. Valentine's Day party
4. Easter Party

Birthdays are very important to children. We would like to help you celebrate your child's birthday. Please arrange with your child's teacher a week in advance if you wish to have a party. In keeping with our goal to encourage and foster positive peer relationships, any invitations for off campus events should be mailed to the student's home addresses unless every student in the child's class is to be invited.

The Head of School must approve any other party.

- **Academic Awards**

End of the year academic awards are for students who complete regular coursework, meet criteria given, and have one semester completed at GCS.

- **Special Events and Programs**

Various music programs, awards assemblies, pep rallies, plays and other activities are highlighted throughout the year. Grandparent's Day for elementary students is held every year. These are opportunities for parents, friends and family to visit the campus and celebrate the achievements of our students. Please make sure that any visitors to campus during the school day check in to the school office.

- **Field Trips**

Field trips are valuable aids for learning and are intended for educational purposes only. Attendance on field trips is required due to their educational purpose. Being excused from a field trip requires prior approval from the teacher and the Head of School. Typically fees for transportation will be the responsibility of the school. All students will ride the school bus to and from all field trips unless they have received permission to be transported by another parent. The teacher will provide information slips before each field trip. An emergency card WITH CURRENT INFORMATION must be on file with the teacher before a student will be allowed to participate in any off campus trip. No field trips may be scheduled for the weeks of term tests. Junior High and High School classes will not be allowed to take field trips after April 30.

The Head of School must approve all field trips.

Student Athletics

The philosophy of the GCS Athletics program is providing young men and women the opportunity to take part, compete, and achieve in a Christian athletic program that stresses **Christ and Character**. The philosophy of the Athletic Department coincides with the overall philosophy of the school. We must, however, understand that the student-athlete is the sole foundation of the department and his/her needs must be considered first. As coaches, the example we set should be his /her model for **Christ, Character, and Class**.

Equal opportunity shall be provided for both males and females to participate. This opportunity will be in direct relation to effort put forth by the athlete. Effort and preparation at any given practice will weigh heavily on the amount of playing time given to individual athletes. Starting positions, lineups, and playing times will be at the discretion of the coaching staff and athletic director.

In elementary and middle school, emphasis should be placed on the overall joy of participation and accomplishment rather than on victory. During tournament play, however, the focus will shift to competitive play, striving for victory. Participation in student athletics should develop and strengthen the Christian character of our students.

Although we continue to strive to strengthen Christian character, at the high school level athletics will be viewed as a competitive program. A strong commitment will be required from every participant. Due to the advanced level of high school play, an athlete's skill and effort will weigh heavily when determining starting positions, lineups, and playing time.

The Head of School shall assign coaches for each sport. Consideration shall be given to the interest and educational background of individuals being selected for coaches. All coaches shall be able to present a testimony of salvation by grace through faith in God's son, Jesus Christ and should have a current testimony of what God is doing in their lives. The Athletic Director shall supervise all coaches and evaluate them according to their job description and required guidelines as stated in the coach's handbook.

The Athletic Director shall provide adequate supervision for all athletic practices and games.

- **Athletics Objectives**

1. To honor God on and off the court or field with good sportsmanship and self-control.
2. To learn the skills and rules of the sport being offered.
3. To provide an opportunity for students to safely compete in athletic events.
4. To encourage each player to perform to the best of his/her ability.
5. To enhance physical fitness.
6. To practice the importance of a cooperative, encouraging spirit before other participants and spectators.

- **Athletics and Academics**

It is our responsibility to see that the student involved in the athletic program develops strong Christian values, as he/she excels in academics and athletics. Our role will be such that the student will realize that our concern is both academic and athletic success. We must properly motivate

and support the student in both of these areas. Participation in student athletics is voluntary. Should class work suffer due to a student's participation in athletics, that student's participation may be curtailed.

Any athlete failing two or more subjects when report cards are issued will be suspended from play for one week. After the one-week suspension, if the athlete is only failing one class or none at all, he/she is eligible to play. If he/she is still failing 2 or more subjects, he/she is suspended for another week.

- **Athletic Eligibility**

Athletic Participation Packet

For an athlete to be eligible for GCS Athletics the following has to be completed and turned into the Athletic Director prior to the first day of practice.

1. Check on Eligibility
2. Complete and turn in a current Medical Physical Form
3. Medical release/parent consent form
4. Insurance Waiver
5. Concussion form

Any player that is not present for three academic classes, without a doctor's excuse or approved excuse, on game day or practice day will not be eligible to play or practice that day.

Students may be found ineligible for game play if their behavior and/or cooperation in class, practices, or sporting events are found to be unacceptable. The athletic director and/or Head of School will determine the length of the student's ineligibility.

- **Coach / Parent Conferences**

As a coach, it is our duty to meet with parents if requested, this meeting time should be agreed upon by both the coach and the parents. The AD will be available to meet with the coach and parents if requested.

This meeting will not take place the same day as a game. If the parents meet with the coach and feel that the issue is still unresolved, they can request a meeting with the athletic director and Head of School.

- **Conduct of Fans at Athletic Events**

While cheering and applause is highly encouraged at athletic events, no fan should ever participate in unbecoming behavior toward any player, coach, or official. Thus, we are implementing a "cooling off" period. No fan shall approach any coach before, during, or after an athletic event in an unbecoming way. Any spectator that is asked to leave the athletic event will be required to pay a \$550 fine and will not be allowed to attend any future MAIS event. Upon the payment of the fine, and the MAIS receiving a letter of apology, the attendance ban will be lifted.

- **Athletic Physicals**

Students will be responsible for obtaining physical examinations and physician's approval and submitting the form to the Athletic Director in order to participate in all athletic activities. At the end of each school year, every athlete will be given the opportunity to receive a free physical.

- **Athlete Conduct**

Any monetary fine for athletes being ejected from a game will be charged to the student. Any athlete ejected from a game for the first time will be suspended for a minimum of one game. The suspension may be increased /decreased at the discretion of the Athletic Director and Head of School. Any subsequent ejections will follow the MAIS policy (second ejection=two week suspension, third ejection=suspension from participation in athletics for the remainder of the school year).

- **Athletic Transportation**

For legal purposes all athletes will ride on school transportation provided by the team and driven by school designees to and from all events. The only exception will be when athletes obtain permission from coaches to ride with parents.

After games, all athletes will be required to ride on school transportation, unless their parent signs them out with the coach. No athlete will be allowed to ride with any student drivers.

- **National Anthem Policy**

In keeping with AAC policies concerning good sportsmanship, all officials, coaches, and student-athletes (including players, cheerleaders, and drill team or band members, and any bench personnel) within the arena of play, whether on the sidelines or not, shall stand respectfully during the playing of our country's national anthem. Any demonstrations or actions by the above-mentioned participants that draw attention to themselves during the playing of the national anthem will result in the following: suspension from that game, suspension from school, and any other actions deemed necessary by the Head of School. Fines levied by the AAC could also be a result, for which the demonstrating student(s) will be one hundred percent responsible.

Food Service

- **Snack Break**

Junior High and High School Students will be given a fifteen-minute break in the morning to have a snack and drink. The cafeteria always prepares food for break. Food should only be eaten during the break time and in the cafeteria. Students must clean up after themselves. If students do not clean up and get back to class on time, this privilege will be suspended. All students may purchase vending machine items.

- **Lunch**

R&L Enterprises provides a daily hot lunch program as well as a-la carte items at a nominal cost. If the selection offered is not desired, lunches may be brought from home. No student will be permitted to leave the school grounds at the lunch period. Students may not order food to be delivered to the campus during school hours. **No prepared food should be brought in such as Wendy's, Subway, etc. unless the parent stays and eats with the student.** All students may purchase vending machine items. At no time are students allowed to take food, drinks, or cups of ice outside the cafeteria.

- **Lunch Money**

Our cafeteria is being administered by R and L Enterprises. Please make all **checks payable to R and L Enterprises**. It is required that lunch money be paid to the Cafeteria Manager. Money may be sent through a student's teacher in grades K3-6 but must be clearly labeled.

Elementary teachers will forward money to the Cafeteria Manager. Lunch should be paid for in advance. Parents will be notified when student's lunch account has been depleted. Additional payment should be sent within three days of notification. Students will not be allowed to accrue a debt at any time. **No Charging.**

- **Lunchroom Rules**

1. Students must enter and exit the lunchroom in an orderly fashion.
2. Quiet talking among students at each table is allowed.
3. Normally accepted table manners will be observed.
4. No student may leave the cafeteria without a teacher's permission.

- **Food / Drinks**

Food and drinks are allowed in designated eating areas only. Food and drinks are allowed in classrooms during class parties only.

Emergency Policies

- **Search and Seizure:**

To maintain order and discipline at GCS and to protect the safety and welfare of students and personnel, school authorities may request a search of a student, student lockers, or student automobiles under the circumstances outlined below and may seize illegal, unauthorized, or contraband materials discovered in the search.

1. **Personal Searches:** A student and/or personal effects (e.g., purse, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. Students may be asked to empty their pockets, pocketbooks, wallets, book bags, etc. without the parent's permission or the student's permission. Registration of the child constitutes parental consent to such searches. If the student refuses and the school feels a personal search of the student's person or belongings are required (as per the safety of that student or any other student), then the parents will be phoned and must come to school to perform the search. If the parents fail to come to the school to perform the search in a reasonable time (one hour) and/or the student refused to empty his/her pockets or remove from his or her person what is suspected, then the student's privilege to attend GCS will be revoked.
2. **Automobile Searches:** Students are permitted to park on the GCS premises as a matter of privilege, not a right. GCS retains authority to conduct routine patrols of student parking lots and inspections of the exteriors of student automobiles on campus. The interiors of student vehicles may be inspected whenever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections may be conducted without notice, without student consent, without parental consent, and without a search warrant.
3. **Seizure of Illegal Materials:** If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to the proper legal authorities for ultimate disposition.

- **Weapons on Campus**

Greenville Christian School does not allow guns, knives, weapons, or their facsimiles on campus. Violation of this policy will result in the immediate dismissal of the participating student or students with the exception of facsimiles, which may result in suspension or dismissal at the discretion of the Head of School.

- **Drill Procedures**

Behavior for all Security Drills: It is imperative that good discipline and behavior occur during these drills. Drills will be conducted in accordance with state law requirements. Weather will always be closely monitored so as to be ready for any dangerous situation.

1. **Fire Drill:** A fire drill is one continuous ring of the bell. When the signal is given, students and teachers are to leave all activities and materials and in an orderly and calm fashion exit the building and relocate to a designated area for that class. Teachers will line students up and check roll. Once teachers have verified roll, they should stand at the head of the line holding the appropriate side of the notification card to inform the Administration that all students are present, or all students are not accounted for. A single bell will sound to alert the class for re-entry to their classroom.

Elementary – area between the softball field and the Jehovah’s Witness church.
Jr. High and High School – front of campus by the GCS sign

2. **Tornado Drill:** A tornado drill is three rings of the bell. When the signal is given, students and teachers are to leave all activities and materials and in an orderly and calm fashion exit the building and relocate to the designated safe areas:

K3-5:	Girls Basketball locker rooms.
6 th -9 th grades:	Visiting Boys Basketball locker rooms
10 th -12 th grades:	Home Boys Basketball locker rooms

Teachers will remain with and supervise students during the drill. A single bell will sound to alert the class for re-entry to their classroom.

3. **Intruder / Active Shooter Drill:** Periodically there will be a security drill to prepare students and faculty in the event of an intruder on campus. The students and faculty will go into lock-down mode until the all-clear signal is given.

- **Asbestos**

In the 1980s during a standard inspection the DEQ discovered trace amounts of asbestos in the floor tile of Greenville Christian School. As mandated by federal law, GCS implemented an asbestos management plan, which is available for viewing in the school office.

Internet Acceptable Use Policy

Computers are available to students and teachers, offering a vast, diverse and unique resource. The goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation and communication.

All GCS students are expected to abide by the provisions listed below. If a user violates any of these provisions, his/her privilege may be terminated, disciplinary action may be taken and future access may be denied.

- **Acceptable Use**

The use of the computer by a GCS student must be in support and research and must be consistent with the educational objectives of GCS. Transmission of any material in violation of any U.S. or state regulation is prohibited, including, but not limited to: copyrighted material, threatening or obscene material or material protected by trade secret. Use of product advertisement is also prohibited. *STUDENTS WHO USE SCHOOL OWNED IPADS/LAPTOPS WILL SIGN AN AGREEMENT WITH THE SCHOOL.*

Guidelines and Expectations for Student Use of the Internet:

1. Access to use of the Internet is a privilege. All use of the Internet must be in support of education and research and consistent with the mission and purpose of Greenville Christian School, and with specific permission of the designated school staff member(s).
2. Students will always have a specific topic of interest for research using the Internet.
3. Students will use appropriate language on the network and in all communications. Use of obscene, abusive, or threatening language and/or text and images is unacceptable. Users will not use the school systems to access, review, upload, download, store, print, post, or distribute materials that use language or images that are inappropriate to the educational setting.
4. Users will report misuse of the Internet to teachers or administrators as soon as possible. If a user inadvertently accessed unacceptable materials or an unacceptable Internet site, the user shall immediately disclose the inadvertent access to the appropriate school official.
5. School use of the Internet is under the direction or supervision of the librarian. Outside of school, parents bear responsibility for the same guidance of Internet use as they exercise with information sources such as television, telephones, radio, movies, and other possibly offensive media. Parents are responsible for monitoring their children's use of the Internet if the student is accessing the Internet from home or a remote location.
6. Subscription to inappropriate newsgroups, sending electronic mail inappropriate for educational purposes or entering a chat room without permission from the teacher is unacceptable.
7. Partaking in vandalism (as defined as any malicious attempt to change, delete, destroy data belonging to another user, creating, uploading, and/or knowingly downloading a virus, and changing the network settings) will not be tolerated.
8. Users will not use the school systems to conduct business, for unauthorized commercial purposes or for financial gain unrelated to the mission of the school. Users will not use the school systems to offer or provide goods or services or product advertisement. Users will not use the school systems to purchase goods or services for personal use without authorizations from the appropriate school official.
9. Students are not to divulge personal information such as addresses and telephone numbers over the Internet.
10. Communication with undesirable or ill-intended individuals is to be avoided. Students must take responsibility to prevent this from happening.
11. Printing a document or file requires permission from the librarian.

- **Privileges**

The use of the computers at GCS is a privilege, not a right, and inappropriate use will result in a cancellation of privileges and/or disciplinary action.

- **Security**

Security on any computer system is a high priority. If a user can identify a security problem on the network, he must notify the computer teacher. Students are not permitted to use another individual's account. A user identified as a security risk or having a history of problems may be denied access to the computer.

- **Vandalism**

Vandalism will result in cancellation of privileges and disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy hardware or software, data of another user or any other networks that are connected to the GCS network. This includes, but is not limited to, the uploading or creation of computer viruses. It also includes the changing of electronic information or computer settings.

Directory Information Notice:

The School may disclose certain information, known as directory information, at its discretion without consent. Directory information is generally not considered harmful or an invasion of privacy if released. Directory information may be disclosed to entities such as outside organizations that manufacture class rings or publish yearbooks.

Parents or eligible students may refuse to let the school release any or all of this information. If you do not want this information released, you must send written notice annually to the Head of School by the by the second week of school. If a student enters school after the first day of school, the notice must be made by the student's second week of school.

The following information regarding students is considered directory information:

1. Name
2. Photo
3. Email address
4. Home address
5. Telephone numbers
6. Date and place of birth
7. Major field of study
8. Participation in officially recognized activities and sports
9. Weight and height of members of athletic teams
10. Dates of attendance
11. Degrees and awards received
12. The most recent previous education or institution attended by the student.

Greenville Christian School does not give or sell lists of information to anyone.

HAVE A GREAT SCHOOL YEAR!
PLEASE SIGN AND RETURN THIS PAGE

**Greenville Christian School Handbook
Signature Page**

Student:

I _____ (print student's name) certify that I have read, understand, and submit myself to the Honor Pledge and guidelines as presented in the GCS Student Handbook.

Student Signature _____

Date _____

Parent / Guardian:

I _____ (print parent's / Guardian's name) certify that I have read, understand, and submit myself to the guidelines as presented in the GCS Student Handbook.

Parent / Guardian Signature _____

Date _____